



Department of Purchasing

100 N. Main Street, 2nd Floor
Suffolk, VA 23434
(757) 925-6762 Fax (757) 942-4333

POSTED
JAN 28 '20 PM 1:01

NOTICE OF AWARD

TO: Bazon-Cox and Associates
1244 Executive Blvd Suite B113
Chesapeake VA 23320

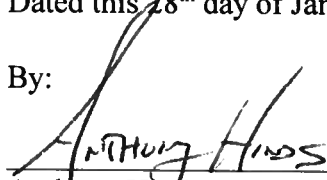
Date: January 28, 2020

Topic: 1720 P IP Intercom System Intent to award – Phase I

This notice of award is to Bazon-Cox to provide IP Intercom Systems for Suffolk Public Schools based on the evaluation of the committee. Performance of all services related to this award shall be in accordance with RFP #1720, any addenda, your proposal dated December 17, 2019, and any negotiations all of which are incorporated in this award letter. Subsequent awards will be provided in the coming days surrounding Phase II. If you have any questions concerning this matter, please contact me. Please return an acknowledged copy of this **NOTICE OF AWARD** to the Purchasing Manager at the above address within ten (10) calendar days.

Dated this 28th day of January, 2020

By:



Anthony Hinds, CPPB
Purchasing Manager

ACCEPTANCE OF NOTICE

Receipt of the above **NOTICE OF AWARD** is hereby acknowledged by:

Bazon Cox and Associates this the _____ day of _____, 2020.

By _____ Title _____

Copies: Dr. John B. Gordon III, Division Superintendent
Wendy Forsman, Executive Director of Finance
John Littlefield, Director of Information Technology
Bid File

RFP 1720-P
IP Intercom System
January 28, 2020

Terms of Agreement

- A. The initial term of this agreement shall begin on the day of award and continue through June 30, 2021 after which this agreement may be extended for four (4) additional one year periods, beginning July 1st and ending June 30th of each year, unless otherwise terminated by either party by giving written notice by May 1st of any given year. The School Board may approve a price increase for each subsequent year. The request shall be presented in writing by April 1st of each year and the cost increases shall not exceed the Consumer Price Index (CPI) as developed by the Bureau of Labor Statistics, U. S. Department of Labor, for all Urban Consumers (CPI-U) south, for the preceding calendar year.
1. It is mutually agreed that Phase I price will be \$259,907.08 to complete the work described in the RFP submission and any subsequent clarifications.
 2. It is further agreed that Bazon-Cox Associates will provide John Littlefield, project manager, weekly updates including, but not limited to, staffing for the proposed project, completion percentage, and a one-week look ahead.
 3. It is agreed that Bazon-Cox and Associates will adequately staff the work described in the RFP and agree to the March 30, 2020 deadline. Extensions may only be granted if the delays are a result of force majeure.

Initials _____

Date _____