



Department of Purchasing
100 N. Main Street, 2nd Floor
Suffolk, VA 23434
(757) 925-6762 Fax (757) 942-4333

JUN 30 PM 3:06

NOTICE OF AWARD

TO: Elicia Ritter, CFO
Peachjar Inc.
15373 Innovation Drive, Suite 300
San Diego, CA 92128

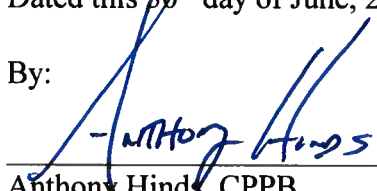
Date: June 30, 2020

Topic: **IRFP 1742 – E-flyer management system**

This notice of award is to Peachjar Inc. to provide an E-flyer management system for Suffolk Public Schools based on the sole provider of a proposal and meeting all necessary items found in the IRFP. Performance of all services related to this award shall be in accordance with IRFP 1742 and addenda, your proposal received on March 20, 2020, and any negotiations all of which are incorporated in this award letter. If you have any questions concerning this matter, please contact me. Please return an acknowledged copy of this **NOTICE OF AWARD** to the Purchasing Manager at the above address within ten (10) calendar days.

Dated this 30th day of June, 2020

By:



Anthony Hinds, CPPB
Purchasing Manager

ACCEPTANCE OF NOTICE

Receipt of the above **NOTICE OF AWARD** is hereby acknowledged by:

Peachjar Inc _____, this the _____ day of _____, 2020.

By _____ Title _____

Copies: Dr. John B. Gordon, III, Superintendent
Wendy Forsman, Executive Director of Finance
John Littlefield, Director of Instructional Technology
Bid File

RFP 1742I
E-Flyer Management System
June 30, 2020

Terms of Agreement

The initial term of this agreement shall begin on July 1, 2020 and continue through June 30, 2021 after which this agreement will automatically be extended for five additional one year periods, beginning July 1st and ending June 30th of each year, unless otherwise terminated by either party by giving written notice prior to April 1st of each year. The School Board may approve a price increase for each subsequent year. The request shall be presented in writing by April 1st of each year and the cost increases shall not exceed the Consumer Price Index (CPI) as developed by the Bureau of Labor Statistics, U.S. Department of Labor, for all Urban Consumers (CPI-U) South, for the preceding calendar year. Suffolk Public Schools reserves the right to extend this agreement should it become necessary for the continuity of services.

Pricing details:

No fee for the service will be charged to the school division for the duration of the agreement.

Initials _____

Date _____