



**Department of Purchasing**  
100 N. Main Street, 2<sup>nd</sup> Floor  
Suffolk, VA 23434  
(757) 925-6762 Fax (757) 942-4333

**NOTICE OF AWARD**

**TO:** Scott Freeman, Auctioneer, 757 Auctions  
1140 Wilson Road  
Norfolk VA 23523

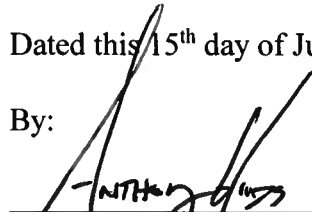
**Date:** June 15, 2020

**Topic:** **RFP 85538- Auctioneering Services**

This notice of award is to Scott Freeman, Auctioneer to provide Auctioneering Services for Suffolk Public Schools based on the evaluation of the committee. Performance of all services related to this award shall be in accordance with RFP 85538 and addenda, your proposal received on April 23, 2020, and any negotiations all of which are incorporated in this award letter. If you have any questions concerning this matter, please contact me. Please return an acknowledged copy of this **NOTICE OF AWARD** to the Purchasing Manager at the above address within ten (10) calendar days.

Dated this 15<sup>th</sup> day of June 2020

By:

  
\_\_\_\_\_  
Anthony Hinds, CPPB  
Purchasing Manager

**ACCEPTANCE OF NOTICE**

Receipt of the above **NOTICE OF AWARD** is hereby acknowledged by:

Scott Freeman, Auctioneer, 757 Auctions, this the \_\_\_\_\_ day of \_\_\_\_\_, 2020.

By \_\_\_\_\_ Title \_\_\_\_\_

Copies: Dr. John B. Gordon, III, Superintendent  
Wendy Forsman, Executive Director of Finance  
Bid File

**RFP 85538**  
**Auctioneering Services**  
**June 15, 2020**

**Terms of Agreement**

Scott Freeman agrees to publish auction notifications in a newspaper of general circulation free of charge for the duration of this agreement.

Scott Freeman agrees to a 25% commission on gross sales, except vehicles that are sold at a 15% rate. Vehicles may be sold at a 0% rate if a buyer's premium is allowed.

Additional fees for labor, if necessary, will be billed at \$25.00 per skilled man hour and will be billed at invoice for any temporary labor billed rate

The initial term of this agreement shall begin on July 1, 2020 and continue through June 30, 2021 after which this agreement will automatically be extended for four (4) additional one year periods, beginning January 1<sup>st</sup> and ending December 31<sup>st</sup> of each year, unless otherwise terminated by either party by giving written notice by May 1<sup>st</sup> of any given year. Suffolk Public Schools reserves the right to purchase additional services as needed to meet the intent of this RFP and to negotiate for additional years in order to provide for the continuation of services.

Initials \_\_\_\_\_

Date \_\_\_\_\_